

**SAMPLE RESUME FORMAT  
PTEI SUMMER INTERNSHIP PROGRAM APPLICATION**

**Name  
Current E-Mail Address**

**School Address/Phone  
Address/Phone**

Street Address or  
P.O. Box  
College/University  
City, State, Zip Code

Phone: (XXX) XXX-XXXX

**Permanent**

Street Address or  
P.O. Box  
City, State, Zip Code

Phone: (XXX) XXX-XXXX

**EDUCATION:** College/University  
Degree/Graduation Date or Expected Graduation Date  
Overall GPA: X.X/4.0

Relevant Coursework:

**AWARDS/HONORS:**

**LABORATORY  
SKILLS:**

**OTHER SKILLS:**

**WORK  
EXPERIENCE:**

**ACTIVITIES (may include community service, special presentations,  
extracurricular activities):**